

Project Name:

Waukesha County Dept. of Parks & Land Use – Land Resources Division 1320 Pewaukee Road, Room 260 Waukesha, WI 53188-3868

Phone: 262-896-8300 Fax: 262-896-8298

Small Site/Utility Installation Storm Water Permit Application Form

(Sites Less than One Acre of Total Land Disturbance and No Storm Water Plan)

Project Type (From Fee Schedule):			
Project Location:1/4, Section Township of			
The following contacts are required at the time of application: (Note: One person may serve as more than one contact type listed)			
• <u>Applicant</u> : The person or entity holding fee title to the property or their representative. The applicant shall sign the initial permit application form in accordance with the items 1-5 listed below, after which the applicant may provide written authorization for others to serve as the applicant's representative: 1) In the case of a corporation, by a principal executive officer of at least the level of vice—president or by the officer's authorized representative having overall responsibility for the operation of the site for which a permit is sought; 2) In the case of a limited liability company, by a member or manager; 3) In the case of a partnership, by the general partner; 4) In the case of a sole proprietorship, by the proprietor, or; 5) For a unit of government, by a principal executive officer, ranking elected official or other duly authorized representative.			
• Planner : The primary contact for the preparation of erosion control plans. All plan review comments will be addressed to this contact.			
 Grader/Landscaper: The primary contact for implementing and maintaining all erosion control measures during the construction phase and responsible for final site stabilization. 			
Applicant Contact Information: (required to process application)			
Name: Company:			
Mailing Address:			
City: State: Zip Code:			
Daytime Phone #: FAX:			
E-mail Address:			
If the box is checked below, I hereby authorize the contact(s) identified to serve as my representative(s).			
I understand by submitting this application, County staff may enter upon the subject site to obtain information necessary to administer the ordinance.			
Signature of Applicant: Date:			

Project Planner Information: (required to pr	ocess application)	☐ Authorized as applicant representative	
Name: Company:			
Mailing Address:			
City: State: Zip Code:			
Daytime Phone #: FAX:			
E-mail Address:			
Grader/Landscaper Information: (required t	to process application)	☐ Authorized as applicant representative	
Name: Company:			
Mailing Address:			
City: State: Zip Code:			
Daytime Phone #: FAX:			
E-mail Address:			
All Small Site/Utility Installation Erosion Control Plans shall contain the following:			
 A narrative describing the proposed land disturbing activity, construction timeline and sequencing, temporary BMPs to be used to minimize off-site impacts during the construction phase, and proposed methods to stabilize the site following construction in accordance with the requirements of the County ordinance. 			
2. A survey map or scaled site plan drawing of sufficient clarity showing a north arrow, the location of the proposed land disturbance, direction of flow for runoff entering and leaving the disturbed area, upslope drainage area (if known), proposed BMPs, existing and proposed slopes, ground cover, buildings, roads, access drives, property boundaries, drainage ways, water bodies, trees, culverts, utilities and other structures within 50 feet of the proposed land disturbance.			
For underground utility installations, the plans must delineate where utilities will be installed, show the location of the open cut and the topography in the area, and list the total lineal feet to be installed and the lineal feet to be installed by open cut.			
 Other information determined to be necessary by the Land Resources Division to ensure compliance with the requirements of the County ordinance. 			
Application Foo. ¢		Date stamp here	
Application Fee: \$	Office use only	Bate stamp nere	
Additional Fee: \$	□ Double Fee		
Total Fee: \$	☐ Fee Exemption		
Receipt #:			
Received By:			